

Dear Colleagues,

As IFMA's Immediate Past Chair, one of the duties assigned by IFMA's bylaws (included below), is that I serve as the Chair for the Officer Nominating Committee, which is responsible for the nomination of executive officer positions for the coming fiscal year starting on July 1, 2014 through June 30, 2015. These positions include Chair, First Vice Chair and Second Vice Chair.

Volunteerism, leadership cultivation and inclusion have always been a central part of the leadership effort that attracted me to IFMA. It was a primary theme of my tenure as Chair. So, it is with great enthusiasm that I assume this role. I am writing to advise that the Committee is now accepting applications for the officer positions as well as to request your input and bring you up to speed on the process.

IFMA's future depends on the men and women we entrust to positions of leadership. We must find and nominate highly qualified individuals willing to make the necessary and significant commitment in exchange for nearly unlimited business and leadership opportunities. Our nominees will be asked to guide a board and partner with staff to strategically lead a global business while working with leaders around the world to enable strategy that delivers capability that *Empowers Facility Professionals Worldwide to Learn, Connect and Advance!*

As Committee Chair, my intention along with the members of the Committee is that this process be as open and transparent as possible in nominating the officer slate. The Committee will make at least one nomination for each elected office and submit its nominations to the President and Chief Executive Officer by March 1. These nominees, along with nominees made by other means provided for in the bylaws, will then be submitted to the IFMA membership for election.

Applications may be obtained or general inquiries will be responded to by contacting Mike Moss at [mike.moss@ifma.org](mailto:mike.moss@ifma.org).

Marc

Relevant IFMA bylaws:

### ***Nominating Committee***

1. **Composition.** The Nominating Committee shall consist of the Immediate Past Chair as Committee Chair, if willing and able to serve, and otherwise the most recent Immediate Past Chair willing and able to serve, and a minimum of two association members appointed by the Committee Chair. No more than one member shall be a member of the same chapter. At least one member shall not be a Board member. If a member of the Nominating Committee becomes a candidate for office, that member must resign from the Nominating Committee.
2. **Authority.** The Nominating Committee shall perform those tasks relating to nomination of officers detailed in the Constitution. The Nominating Committee shall perform as detailed in Board policy.

The Chair may request that the Nominating Committee assist in the investigation and location of potential Directors and standing committee members.

3. Meetings. As prescribed by the currently constructed committee.
4. Procedural Rules. Except to the extent that the Board may prescribe rules for the proceedings of the Nominating Committee, the Nominating Committee may adopt rules for its own proceedings

***Officer Election Procedure***

1. Nominating Committee Procedures: The Nominating Committee shall make one or more nominations for each elected office and submit its nominations to the President and Chief Executive Officer by March 1.
2. Nomination Process: The Officers shall be elected by the membership. Only those candidates for office who are nominated in accordance with the procedures outlined in this Article, by the Nominating Committee or by petition, shall be deemed eligible for election. All nominees must submit to the President and Chief Executive Officer by March 16, a signed statement consenting to candidacy and agreeing to serve if elected.

Marc S. Liciardello CFM MBA CM  
Immediate Past Chair  
Chairman – IFMA Officer Nominating Committee