

Name (First, Middle Initial, Last): \_\_\_\_\_

Job Title: \_\_\_\_\_ Company: \_\_\_\_\_

City: \_\_\_\_\_ State / Province: \_\_\_\_\_

Zip / Postal Code: \_\_\_\_\_ Country / Region: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Select the credential(s) that you currently hold or are pursuing:

CFM     FMP     SFP

Select the credential(s) that you are currently studying for:

CFM     FMP     SFP

Please choose the credential(s) for which you are applying to be an IFMA Qualified Instructor:

CFM     FMP     SFP

Select the subject matter domains in which you hold particular expertise. This expertise should be outlined in one's resume via educational background, work history, affiliation and credentials.

Operations & Maintenance

Emergency Preparedness & Business Continuity

Project Management

Environmental Stewardship & Sustainability

Finance & Business

Leadership & Strategy

Real Estate & Property Management

Communication

Human Factors

Technology

Quality

Please [upload](#) the following documents. Combine all documents for each category.

- **Current resume including your employment history and educational background:**
- **Additional supporting documentation validating your area of expertise:**
- **Two letters of recommendation from current FMP's, SFP's, CFM's or IFMA Fellows:**
- **Two references (name, company, email) from recent instructing engagements:**
- **List of courses you have taught as instructor-only, co-instructor roles (and candidates part), length of courses, topics, a summary of learning of objectives, number of participants, course sponsor and location of courses.**
- **Formal evaluations from past course instruction experiences. Evaluations should include co-teacher feedback, student feedback and course sponsor feedback.**

By clicking on 'I accept' below you are agreeing to the Terms and Conditions stated in the [Instructor Handbook](#).  I accept.

Thank you for submitting your information. Please contact Brad Voss ([brad.voss@ifma.org](mailto:brad.voss@ifma.org)) if you have any questions.